

BOARD OF EDUCATION MEETING
AUDUBON HIGH SCHOOL LIBRARY MEDIA CENTER
WEDNESDAY, JANUARY 26, 2022
6:30 P.M.
MINUTES

I. **Call to Order:** In accordance with the provisions of the New Jersey Open Public Meeting Act of 1975, the Audubon Board of Education transmitted notice of this meeting, scheduled at 6:30 P.M. in the Audubon Junior-Senior High School Library Media Center to the Retrospect newspaper and the Borough Clerk and by postings on the Audubon Public School District website and at the Main and the Pine Street entrance of the Junior-Senior High School.

II. **Roll Call**

SY 2020-2022

 X Ammie Davis

 X Joseph Ryan

 X Tara Sullivan-Butrica

SY 2021-2023

 X Joseph Miller

 X Christopher Proulx

 X Lori Cassidy

SY 2022-2024

 X James Blumenstein

 X Allison Cox

 X Andrea Robinson

SY 2022 Mt. Ephraim Representative

 X Nancy Schiavo

III. **Call Meeting to Order**

IV. **Flag Salute**

V. **Presentation/Recognition(s):**

2020-2021 School-Self Assessment for Determining HIB Grades, Dr. Andy Davis

VI. **Participation:** (Agenda Items Only) - None

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board has set aside two portions of this Board meeting for public comment on any school or school district issue that a member of the public feels may be of interest to the residents of the school district.

For the first portion, public comments are invited on matters pertaining only to the agenda for tonight's meeting. For the second portion, public comments are invited on all matters pertaining to the school district.

Participants should announce their name, address, and any group they may represent, if applicable. The Board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen (15) minutes, and individual speakers will be limited to three (3) minutes. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard. Reference bylaws #0167 of the Audubon Public Schools Board of Education Policy Manual.

The Board uses the public comment period as an opportunity to listen to citizen. Not all issues brought to a Board meeting will be resolved at that particular meeting. Complaints stated or actions requested by the public may be taken under advisement by the Board for investigation, discussion, actions, or disposition at a later date or time. The public comments sessions are an opportunity for citizens to share their opinions and remarks with the Board; it is not a question and answer session. The Board may or may not respond to public comments at the time they are made and is under no obligation to do so.

The Board does not endorse public comments nor will the Board be held liable for comments made by members of the public. Any individuals who may be the subject of public comments, including district employees, shall retain all rights against defamation and slander according to the laws of New Jersey.

All motions are voted on by all members unless otherwise marked with a +.

VII. GOVERNANCE: Chairperson: Mr. Blumenstein – Committee Members: Ms. Butrica, Mr. Miller, Mr. Ryan and Alternate: Ms. Robinson

Board of Education Goals

- ❖ To continue to provide equitable access to a rigorous curriculum while focusing on improving student achievement and decreasing the achievement gaps.
- ❖ To maintain a cost-effective budget that provides for educational resources, supports a preventative maintenance program, and encourages and facilitates long-range facility improvements.
- ❖ To foster a positive school climate and culture in order to positively impact student motivation, engagement, and achievement.

VIII. OPERATIONS: Chairperson: Mrs. Cox – Committee Members: Ms. Davis, Mr. Proulx, Mr. Ryan and Alternate: Mr. Miller

Board of Education Goals

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IX. EDUCATION: Chairperson: Ms. Schiavo - Committee Members: Mr. Blumenstein, Mr. Proulx, Ms. Robinson and Alternate: Ms. Cassidy

Board of Education Goals

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- ❖ To foster a positive school climate and culture in order to positively impact student motivation, engagement, and achievement.

MOTION TO APPROVE ITEMS 1-4

Motion by Mrs. Schiavo and seconded by Mr. Proulx

1. Motion to approve the 2021-2022 Nursing Services Plan.
2. Motion to approve Brie Latini from the Camden County Family Support Organization (FSO) to present a parent workshop on the Nurtured Heart Approach at the February 24, 2022 meeting of the Special Education Parents Advisory Committee. The presentation is funded through a mental health grant from the State of New Jersey (there is no cost to the District) at the recommendation of the Superintendent of Schools
3. Motion to approve the following student for Option II for the 2021-2022 school year. *(All Option II courses will appear on the students' transcript, but will not be factored into the students' GPA.)*

Student ID #00530 – Arizona State University's Pre-Calculus Course (MAT170) for 5.0 credits on their transcript; Facilitates the student's eligibility to take the AP Calculus.
4. Motion to approve the 2020-2021 School-Self Assessment for Determining HIB Grades as presented at the recommendation of the Superintendent of Schools.

Motion to Approve Items 1 through 4: N. Schiavo Second: C. Proulx

Roll Call

- | | | | |
|----------------------------|-----------------------------|--------------------------|------------------------|
| <u>X</u> Ammie Davis | <u>X</u> Joseph Ryan | <u>X</u> Tara Butrica | <u>X</u> Nancy Schiavo |
| <u>X</u> Joseph Miller | <u>X</u> Christopher Proulx | <u>X</u> Lori Cassidy | |
| <u>X</u> James Blumenstein | <u>X</u> Allison Cox | <u>X</u> Andrea Robinson | |

VOTE FOR ITEMS 1-4

Motion approved by unanimous roll call (10-0)

X. HUMAN RESOURCES: Chairperson: Mrs. Davis, Committee Members: Ms. Cassidy, Ms. Cox, and Mrs. Schiavo, Alternate: Ms. Butrica

Board of Education Goals

- ❖ To continue to provide equitable access to a rigorous curriculum while focusing on improving student achievement and decreasing the achievement gaps.
- ❖ To maintain a cost-effective budget that provides for educational resources, supports a preventative maintenance program, and encourages and facilitates long-range facility improvements.
- ❖ To foster a positive school climate and culture in order to positively impact student motivation, engagement, and achievement.

MOTION TO APPROVE ITEMS 1,2,4,5,8-15

Motion by Mr. Proulx and seconded by Mrs. Cox

1. + Motion to approve the first year tenure track Mansion Avenue part-time Teacher of Special Education contract for Stephanie Berenato, effective January 27, 2022 for the 2021-2022 school year in accordance with the 2021-2024 negotiated contract between the Audubon Board of Education and the Audubon Education Association at BA Step 1, FTE 0.87 pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements, at the recommendation of the Superintendent of Schools.
2. + Motion to approve the following staff members to serve with the Principal, Barbie Ledyard, on the Haviland Avenue/Audubon Preschool School Safety Team for the 2021-22 school year, at the non-instructional contractual rate of \$30.00 per hour per staff member.

Teacher/Staff Member	School/Subject	Committee
Maria McCutcheon	Haviland Avenue/Anti-bullying Specialist	School Safety Team
Rosemary Lang	Haviland Avenue Teacher	School Safety Team
Taylor Lebakken	Haviland Avenue/Teacher	School Safety Team
Pamela Niglio	Haviland Avenue/Teacher	School Safety Team
Jessica Bruck	Audubon Preschool/Teacher	School Safety Team

4. + Motion to approve the following staff members to serve with the Principal, Bonnie Smeltzer, on the Mansion Avenue School Safety Team for the 2021-22 school year, at the non-instructional contractual rate of \$30.00 per hour per staff member.

Teacher/Staff Member	School/Subject	Committee
Cara Novick	Mansion Avenue/Anti-Bullying Specialist	PBIS/School Safety Team
Shannon Horan	Mansion Avenue/Teacher	PBIS/School Safety Team

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Jen Beebe	Mansion Avenue/Teacher	PBIS/School Safety Team
Sue Jenkinson	Mansion Avenue/Teacher	PBIS/School Safety Team
Maddy Meehan	Mansion Avenue/Teacher	PBIS/School Safety Team
Missy Falkowski	Mansion Avenue/Teacher	PBIS/School Safety Team
Christine Fox-Kasilowski	District Math Coach	PBIS/School Safety Team
Lisa McGilloway	Reading Specialist/Teacher	PBIS/School Safety Team

5. Motion to approve the following staff members to serve with the Principal, Mike Nicholson, on the Audubon High School Safety Team for the 2021-22 school year, at the non-instructional contractual rate of \$30.00 per hour per staff member.

Teacher/Staff Member	School/Subject	Committee
Mike Tomasetti	AHS/Anti-Bullying Specialist	School Safety Team
Wendy VanFossen	AHS/Anti-Bullying Specialist	School Safety Team
Emily Warren	AHS/Anti-Bullying Specialist	School Safety Team
Stacy Caltagirone	AHS/Teacher	School Safety Team
John Walsh	AHS/Teacher	School Safety Team
Ryan Latini	AHS/Teacher	School Safety Team
Molly Fleming	CST	School Safety Team

8. Motion to approve Beth Crosby as part time Special Education Extracurricular Support, \$15.00 per hour upon the execution and approval of timesheets, not to include benefits, effective January 27, 2022 through May 12, 2022, every Thursday, 3:00 pm – 4:15 pm, including a Choir Concert on May 17, 2022, at the recommendation of the Superintendent of Schools.
9. Motion to approve the long-term substitute Teacher of Health & Physical Education Teacher agreement at Audubon Jr. /Sr. High School for Paul Frantz effective February 14, 2022 through March 18, 2022 at \$260.00 per diem, no benefits; time worked does not count towards the acquisition of tenure. Final approval is pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements, as recommended by the Superintendent of Schools.

10. Motion to rescind the following Audubon Junior-Senior High School extracurricular contracts for the 2021-2022 school year in accordance with the negotiated 2021-2024 contract between the Audubon Board of Education and the Audubon Education Association, at the recommendation of the Superintendent of Schools.

Name	Position/Activity	Contractual Rate
Dan Reed	Winter Weight Room	\$1,463.10

11. Motion to approve the following paid winter coaching positions for the 2021-2022 school year based on the negotiated agreement between the Audubon Education Association and the Audubon Board of Education, pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements:

As a result of the health-related closures due to COVID-19, payments and stipends may be impacted by cancellation of events, school closures, hybrid schedules, etc. The following stipends will be compensated as follows for the 2021-2022 school year:

Cancellation of Season/Event	
When notified; one week or more prior to the start of the season or three days prior to the event	0.0%
School Closure & Hybrid Schedules	
Greater Than 50% of Season or Event Occurred	100.0%
Greater Than or Equal to 25% and Less Than or Equal to 50%	50.0%
Greater than 7 practices and Less Than 25%	25.0%

- Athletic Season = First official practice to sectional start or school closure
- Extracurricular Season = First official practice to culminating event or school closure

Name	Sport/Activity	Position	Contractual Rate
Dan Reed	Weight Training	Winter 3/5 stipend minus 10 days 2/14/22 – 3/4/22	\$1,056.70
Keith Allen	Weight Training	10 days stipend 2/14/22 – 3/4/22	\$406.40

12. Motion to approve the following as district substitute teachers for the 2021-2022 school year, on an emergent basis, pending completion of all district and state requirements, at the recommendation of the Superintendent of Schools.

Thomas Van Fossen Sara Kuhlen Cindy Benvenuto Jill Ammirato

13. + Motion to approve the following Student Teachers for Field Experience/Practicum.

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Description/ Program	School/Grade/ Subject	Dates	Cooperating Teacher	Requesting Program	Student Teacher(s)
Practicum Experience for Counseling in an Educational Setting	MAS	1/22- 5/22	Cara Novick	Wilmington University	Kevin Chau

14. Motion to approve a request from employee #1460, to invoke a Family Leave of Absence, effective May 16, 2022 to June 17, 2022:

May 16, 2022 through June 13, 2022 Paid Leave (19.5 days)

June 13, 2022 (1/2 day) through June 17, 2022 Unpaid Leave (4.5 days)

May 16, 2022 through June 17, 2022 Federal FMLA

15. Motion to accept, with best wishes, the letter of resignation, with intent to retire, from Luanne Cross, Administrative Assistant in the Guidance Office at the Jr. /Sr. High School, effective August 1, 2022.

Motion to Approve Items 1,2,4,5,8-15: C. Proulx Second: A. Cox

Roll Call

- X Ammie Davis X Joseph Ryan X Tara Butrica X Nancy Schiavo
- X Joseph Miller X Christopher Proulx X Lori Cassidy
- X James Blumenstein X Allison Cox X Andrea Robinson

VOTE FOR ITEMS 1,2,4,5,8-15

Motion approved by unanimous roll call (10-0)

MOTION TO TABLE ITEMS 3, 6, 7

Motion by Mrs. Butrica and seconded by Mrs. Robinson

3. + Motion to approve the following parent volunteers to serve with the Principal, Barbie Ledyard, on the Haviland Avenue/Audubon Preschool School Safety Team for the 2021-22 school year.

Rachel Negro
Angel D'Achille

6. Motion to approve Melani Bordoziuk as a parent volunteer to serve with the Principal, Mike Nicholson, on the Audubon High School Safety Team for the 2021-22 school year.

7. + Motion to approve Patricia Williams as a parent volunteer to serve with the Principal, Bonnie Smeltzer, on the Mansion Avenue School Safety Team for the 2021-22 school year.

Motion to Table Items 3,6,7 : A. Butrica Second: A. Robinson

Roll Call

- | | | | |
|-----------------------------|------------------------------|---------------------------|-------------------------|
| <u> </u> Ammie Davis | <u> </u> Joseph Ryan | <u> </u> Tara Butrica | <u> </u> Nancy Schiavo |
| <u> </u> Joseph Miller | <u> </u> Christopher Proulx | <u> </u> Lori Cassidy | |
| <u> </u> James Blumenstein | <u> </u> Allison Cox | <u> </u> Andrea Robinson | |

VOTE TO TABLE ITEMS 3, 6, 7

Motion approved by unanimous roll call (10-0)

XI. REPORTS:

XII. Superintendent’s Report

XIII. Special Program Representatives:
A. CCESC Rep. Rotation: **Joe Miller** (Rolling)
B. CCSBA Rep. Rotation: **Ammie Davis**

XIV. Board Member Comments: Board Member Davis requested that the HIB presentation be presented again at the February Audubon Board of Education meeting. Also, she noted that the HAS PTA is forming a Liaison committee for the start of a Butterfly Garden.

XV. Public Participation: (Open Discussion)

AAA President, Bonnie Smeltzer, AEA President Eric Miller and AEA Vice-President, Steve Ireland read a joint statement regarding the School Climate Survey.

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Motion by Mr. Proulx seconded by Mr. Miller to approve the resolution for board to enter into closed Authorizing Executive session at 7:25 pm for the following purposes.

Motion approved by unanimous roll call (10-0)

XVI. Authorizing Executive Session:

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the **Audubon Board of Education** to be held in public, N.J.S.A. 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session," i.e. without the public being permitted to attend; and

WHEREAS, the **Audubon Board of Education** has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.

NOW, THEREFORE, BE IT RESOLVED that the **Audubon Board of Education** will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):

X Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public;

Any matter in which the release of information would impair a right to receive funds from the federal government;

X Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publically;

Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body

Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

X Any investigations of violations or possible violations of the law;

_____ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;

X Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public; Specifically the evaluation of the Superintendent

_____ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

WHEREAS, the length of the Executive Session is undetermined; however, the **Audubon Board of Education** will make every attempt to estimate the time of the session prior to convening the session after which the public meeting shall reconvene and the **Audubon Board of Education** will proceed with business.

NOW, THEREFORE, BE IT RESOLVED, that the **Audubon Board of Education** will go into Executive Session for only the above stated reasons;

BE IT FURTHER RESOLVED that the **Audubon Board of Education** hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the **Audubon Board of Education** attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the **Board of Education**, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.

Motion by Mrs.Cox seconded by Mr. Miller to adjourn closed Authorizing Executive session at 9:30 pm.
Motion approved by unanimous roll call (10-0)

XVII. ADJOURNMENT

1. The next Regular Board of Education meeting is scheduled for Wednesday, February 16, 2022 at 6:30 PM in the Audubon Junior-Senior High School Library Media-Center.
2. Motion by Mrs. Cox seconded by Mr. Miller to adjourn meeting at approximately 9:30pm.
Motion approved by unanimous roll call (10-0)

Motion to Approve: A. Cox Second: J. Miller

Roll Call

X Ammie Davis X Joseph Ryan X Tara Butrica X Nancy Schiavo

X Joseph Miller

 X Christopher Proulx

 X Lori Cassidy

 X James Blumenstein

 X Allison Cox

 X Andrea Robinson

Deborah Roncace
Business Administrator/Board Secretary

The Audubon Board of Education reserves the right to add and/or delete motions or make changes to motions in this agenda up to the time of the meeting and during the actual meeting.